



# URBANA WELFARE ASSOCIATION

## MINUTES OF MEETING

DATE : 16.06.18

MEETING No. : 6

### ATTENDEES

1) RAVI SHANKAR AGARWAL	P	11) NARAYAN SHARAFF	A
2) AVINASH CHANDRA MALPANI	A	12) MEELAN GUPTA	P
3) PRADEEP BHATIA	P	13) SANTOSH KUMAR RAY	A
4) UDAY S. MUKHOPADHYAY	P	14) SUVASHIS MUKHERJEE	A
5) GOPA BHABANI	P	15) TARUN KUMAR BASU	P
6) SHYAM SUNDAR SONIKA	P	16) SANTU CHARTTERJEE	A
7) JYOTI AGARWAL	P	17) ARPIT SUCHAK	P
8) SUSHIL KHAITAN	A	18) HEMANT RAJ LODHA	A
9) SUSHIL KUMAR AGARWAL	P	19) DR.DEB KISHORE GUPTA	A
10) PRADIP KUMAR SINHA	P	20) PRASAD BANERJEE	A
		21) AJAY AGARWAL	A

Prepared and Issued By:

**U.S. MUKHOPADHYAY**

### AGENDA

- |                                         |                                                       |
|-----------------------------------------|-------------------------------------------------------|
| 1. Utsav committee formation discussion | 6. AC and Water issue                                 |
| 2. presentation on UWA new website      | 7. Proposal of addition of new member.                |
| 3. Youth event Fitness-18               | 8. Presentation of Sub Committees about their working |
| 4. Bank signatory change                |                                                       |
| 5. Fire and Safety                      |                                                       |

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President Mr. Ravi Shankar Agarwal welcome all the members in the meeting.

Secretary Mr. Uday S. Mukhopadhyay was requested to take up agenda wise discussion.

### 1. Utsav Committee formation

PR team already notified all the nominated candidates and MC to be present on 17.06.18 for formation of Urbana Utsav Core Committee at Tower 1, 10:30am

### 2. Presentation on UWA new web site by Mr. Pradip Kumar Sinha

Mr. Sinha presented the new web site, in details. Few comments and improvement suggestion was noted.

- For continuation of existing vendors appearing in web site, it was agreed that Mr. Pradeep Bhatia and Mr. Sushil Agarwal will approach to existing vendors and enquire whether they are interested to continue with UWA or not, accordingly the decision will be taken.
- Renewal fee for the same decided as Rs. 15000.00 per year
- Few more members are suggested to be add in digital handling team. Accordingly Mr. Pradeep Bhatia and Mr. Meelan Gupta names were added, as they agreed.
- For security of online payment, Mr. Sinha suggested to have one license of Gate way and SSL each. MC member agreed on this suggestion.
- Other suggestions were noted by Mr. Sinha.

### 3. Youth Sports Event FINESSE'18

It was unanimously decided that UWA will support the event, with all the help required to make it a grand successes and necessary arrangements were already under process.

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ITEM	DESCRIPTION	ACTION BY	ACTION DATE
	<p><b>1. <u>Bank Signatory Change</u></b></p> <p>The Committee discussed regarding the appointments of new Committee Members of the Association and agreed to replace signature of Past President, Mr. Kisor Kumar Nadhani with the signature of Mr. Ravi Shankar Agarwal, new President and Mr. Uday Shankar Mukhopadhyay new Secretary in place of outgoing Secretary Mr. Tarun Kumar Basu. It was further decided to inform the Bandhan Bank, Kalikapur Branch and make the necessary changes in the signatories to the account number 10170000917157 maintained with the Bank. Treasurer, CA Jyoti Agarwal will do the needful for the same.</p> <p><b>2. <u>Resignation of Committee Members</u></b></p> <p>President, Ravi Shankar Agarwal requested Secretary, Uday S Mukhopadhyay to make necessary communications with Mr. Avinash Malpani and Mr. Hemant Lodha, who had expressed their resignation, which was not in proper process.</p> <p><b>3. <u>Monthly MC Meeting</u></b></p> <p>Treasurer, CA Jyoti Agarwal suggested to make a proper process of MC Meeting. The same was discussed and it was agreed that from the month of July'18 and onwards, MC meeting will compulsory be held on 2<sup>nd</sup> Saturday of the month at 6:00 P.M.</p> <p><b>4. <u>Monthly Sub – Committee Meeting</u></b></p> <p>Secretary, Uday S. Mukhopadhyay further suggested having a proper process of monthly Sub-committee Meetings also. The same was discussed and it was agreed that from the month of July'18 and onwards, Sub-committee meeting will compulsory be held on 1<sup>st</sup> Saturday of the month at 6:00 P.M. All Sub Committee Convener will present their progress in Monthly MC Meeting.</p> <p><b>5. <u>Disqualification of Committee Members</u></b></p> <p>Considering low attendance, President, Ravi S. Agarwal suggested that if any MC Member, other than those residing outside city, is absent for three consecutive Monthly MC meetings will be lead to</p>		

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cancellation of his/her membership effective from Month of July 2018. The same was agreed and accepted.

**6. Urbana Ladies Wing**

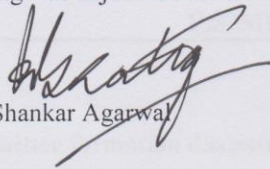
It is agreed that a ladies wing of UWA will be formed and Mrs. Gopa Bhabani is working on it.  
Also formation of a Youth Wing will be discussed next MC meeting.

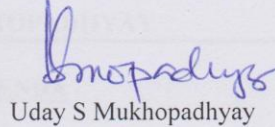
**7. Next Meeting Carried Over Agenda**

Due to paucity of time, following agenda were not discussed which will be taken in the next MC Meeting :

- a. **Fire and Safety**
- b. **AC and Water issue**
- c. **Proposal of addition of new member**

The meeting was adjourned at 9:30 P.M.

  
Ravi Shankar Agarwal

  
Uday S Mukhopadhyay

For,

For URBANA WELFARE ASSOCIATION

For URBANA WELFARE ASSOCIATION

President    ~~Secretary~~    Treasurer

President    Secretary    Treasurer